

Contact

Admissions Staff

(before acceptance & during admission process)
Office of Admission
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Disability Support Services

Ann Smith, Director

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Admission Requirements

An individual applying for admission to the University of Maine must satisfy the requirements for admission to the specific academic program of interest. Each program sets forth specific academic requirements for academic coursework at the high school level. The general university requirements include the reporting of Scholastic Assessment Test or American College Test scores. To determine academic preparation, applicants are expected to furnish high school and (for transfer applicants) post-secondary transcripts. Applicants still enrolled in high school are also expected to submit a guidance counselor recommendation. Additional specifications relating to the admissions process are detailed on the admissions application. Requests for accommodation in the application review may be initiated by the individual who needs accommodation and should be brought to the attention of the Admissions Office. A large type application and a computer disk version of the application in DOS and Macintosh are available from the Admissions Office upon request.

Services for Students with Disabilities

College Success Programs

A member of the Division of Lifelong Learning

Program Description

The primary purpose of the office of Disability Support Services (DSS) is to facilitate the education of students with disabilities by providing a point of coordination for the accommodations and services needed while attending the University of Maine. Some of the services provided or coordinated through DSS are provision of alternative formatted textbooks, academic accommodations, readers, recorders, classroom relocation, priority registration, mediation and advocacy, as well as personal and educational counseling.

It is the policy of the University of Maine to provide reasonable accommodations for all qualified individuals with disabilities. Federal law, the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the Maine Human Rights Act established the rights of individuals with disabilities. These laws provide that the recipients of federal funds, employers and places of public access, shall make reasonable accommodation to the known physical and mental limitations of an otherwise qualified person with a disability.

Disability Information & the Admissions Process

DISCLOSING DISABILITY & DOCUMENTATION:

All candidates for admission to the University of Maine are expected to meet academic performance standards and course program requirements. Candidates with disabilities who do not meet the minimal university admissions requirements may choose to provide the Admissions Office with additional information in order to shed light on their previous academic record.

Generally, this information should include, but is not limited to, a statement of disability from the individual's health care provider (or other professional qualified to diagnose disability) identifying the specific nature of the disability, functional limitation and suggested accommodation; educational testing results; or related medical/psychological documentation; and curriculum accommodations provided at the secondary level.

Candidates with Learning Disabilities may choose to provide documentation as outlined in the "Guidelines for Documentation of Specific Learning Disability" provided on the back of this fact sheet.

Please note: Submission of documentation of disability during the admissions process does not activate accommodations if the candidate is accepted. The student with the disability must contact Disability Services to arrange for specific academic accommodations while attending UMaine.

Disability documentation the candidate chooses to submit during the Admissions process should be sent to the Shared Processing Center along with the completed application.

Documentation of disability to be reviewed for academic accommodations after the candidate is accepted to UMaine should be sent to Disability Support Services.

UNIVERSITY OF MAINE GUIDELINES FOR DOCUMENTATION OF A SPECIFIC LEARNING DISABILITY:

A learning disability is generally defined as a significant discrepancy between achievement and ability or an intro-cognitive discrepancy not attributable to other handicapping conditions or to environmental deprivation.

DOCUMENTATION OF DISABILITY AND ACCOMMODATION NEED

Please provide the following information under separate cover and on practice letterhead.

1. Presenting diagnosis(es) utilizing diagnostic categorization or classification of the ICD or DSM IV. Diagnoses should indicate primary, secondary, etc., and significant findings, particularly in respect to presenting problems.
2. Date the examination/assessment/evaluation was performed for the presenting diagnosis, or if following the student for an extended time, date of onset and date of an evaluation of the condition that is recent enough to demonstrate the student's current level of functioning.
3. Tests, methodology used to determine disability (*Aptitude, Achievement and Information Processing testing necessary for Learning Disability diagnosis*).
4. Identify the current functional impact on the student's physical, perceptual and cognitive performance in activities such as mobility, self-care, note taking, laboratory assignment, testing examinations, housing conditions/arrangements. Is this condition temporary? If temporary, what is the expected length of time to recovery?
5. Describe any treatments, medications, assistive devices/services the student is currently using. Note their effectiveness and any side affects that may impact the student's physical, perceptual or cognitive performance.
6. Recommendations for accommodations. Explain the relationship between the student's functional limitations and the recommendations.
7. Credentials (certification, licensure and/or training) of the diagnosing professional(s).

For more specific documentation guidelines see our website at www.umaine.edu/disability

This information is kept confidential except as required by law.

Please send documentation to:

Disability Support Services

University of Maine

East Annex

Orono, Maine 04469

PH: (207) 581-2319, TTY: (207) 581-2325, Fax: (207) 581-4252

Email: Ann.Smith@umit.maine.edu

Academic Programs 2009-2010

Please refer to the web site (<http://factsheets.umaine.edu/>) for the most updated version of the fact sheets.

This fact sheet is intended for informational purposes only and is subject to change.